

**GOVERNMENT OF MEGHALAYA  
A.H. & VETERINARY DEPARTMENT  
DIRECTORATE OF DAIRY DEVELOPMENT**

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No. MDD/DEV/NIT/2020-21/49

Dated Shillong, the 24<sup>th</sup> July, 2020

**NOTICE INVITING TENDER**

Notice Inviting Tender (NIT) is hereby invited by the Director of Dairy Development A.H. & Veterinary Department, Government of Meghalaya from interested suppliers for supply of High Yielding Indian Breed (HYIB) of Milch Cows on terms and conditions specified in NIT Document. The NIT Document can be obtained from the Directorate of Dairy Development/downloaded from <http://megahvt.gov.in> on payment of ₹ 1,000/- (Rupees One Thousand) only by DD/IPO which is non-refundable.

The date of commencement for receipt of tender document is from the 27<sup>th</sup> July, 2020 at 1.00 P.M. to 17<sup>th</sup> August, 2020 (20 days). The opening of tender will be on the 17<sup>th</sup> August, 2020 at 3:00 P.M sharp.

  
Director of Dairy Development  
A.H. & Veterinary Department  
Meghalaya, Shillong

**NOTICE INVITING TENDER FOR SUPPLY OF MILCH COWS OF HIGH YIELDING INDIAN BREED UNDER CATTLE RANCH SCHEMES OF THE DEPARTMENT OF A.H. & VETERINARY, DIRECTORATE OF DAIRY DEVELOPMENT, GOVERNMENT OF MEGHALAYA.**

**1. Objectives:**

1. With the objective of augmenting milk production in the State and providing rich source of protein in a more natural mean, the Government of Meghalaya through the Directorate of Dairy Development, A.H. & Veterinary Department, intends to implement the project on pilot basis called Cattle Ranch.

**2. The scheme has been formulated keeping in mind certain assumptions:**

a. With the per capita availability of milk per person per day in the State is only 86 gm, whereas the National average is above 280 gm. This indicates the low production and low consumption of milk.

b. That even though farmers are now aware of the potential of dairying, yet the courage to venture into this activity is not there due to lack of financial resources etc.

c. Although, Meghalaya has been making relative progress in small business enterprises, yet many of the educated youth are still lingering in search of resourceful and gainful enterprise, of which dairying is one such vocation.

d. The Government of Meghalaya has taken some bold decision to invest in Cattle rearing in dairy programmes, however, the Government at the same time is looking beyond the normal practices by taking up a pilot project called **Cattle Ranch** in which cows of High Yielding Indian Breed (**HYIB**) viz. Sahiwal, Tharparkar, Red Sindhi will be introduced in a pilot project and reared in a semi-ranch system with the objective to derive pure and natural quality milk.

e. Depending on the success of this scheme, this will pave way for up scaling the programme in the near future.

**3. The scheme has been formulated keeping the following objectives in mind:**

a. To develop Dairy Farming as an economic activity in the State of Meghalaya.

b. To encourage farmers, to take up dairy farming in a more natural system of rearing besides regular intensive system.

c. To encourage and facilitate sustainable models of production.

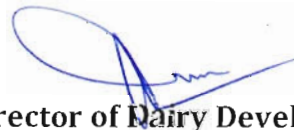
d. To develop and strengthen the risk taking ability of the farming community through a combination of technology, assured markets, credit linkages and institutional support.

- e. To enable the farming community to capture opportunities generated by the new climate of market oriented production and value chain approach.

With the intention of meeting the above aims objectives the Directorate of Dairy Development, A.H. & Veterinary Department, Government of Meghalaya intends to invite proposals from interested, reputed and qualified organizations/Firms for supply of High Yielding Indian Milch Cows to Dairy.

The NIT should be accompanied by a refundable EMD of ₹1,00,000/- (Rupees One lakh) only for General and ₹ 50,000/- (Rupees Fifty thousand) only for ST/SC in the form of Demand Drafts drawn in favour of "The Director of Dairy Development, Meghalaya, Shillong" payable at Shillong. The Directorate reserves the right to reject any/all applications without assigning any reason thereof. The NIT document can be obtained from the Directorate of Dairy Development, Shillong, A.H & Veterinary Department between 11:00 hrs to 13:00 hrs on any working day before last date of submission of NIT or alternatively can be downloaded from our website: <http://megahvt.gov.in> and on payment of ₹1,000/- (Rupees One thousand) only non-refundable in the form of a Bank draft/IPO for the cost of EOI Document.

The proposals/NITs, should addressed to the **Director, Directorate of Dairy Development, A. H & Veterinary Department, Government of Meghalaya, Central Dairy Complex, Mawlai Mawiong Umjapung, Shillong - 793016**, and should reached by **3:00 P.M. on or before 17<sup>th</sup> August, 2020.**



**Director of Dairy Development  
A.H & Veterinary Department,  
Meghalaya, Shillong.**

## **2. BROAD SCOPE OF WORK:**

- i. Bidder's scope of work and supply shall comprise supply of High Yielding Indian Breed Milch cow as per specification supported by a declaration certificate from a registered Veterinary practitioner on genetic character of each cow **including Genetic Stabilisation Report for a minimum period of 2(two) years**, breed, age milk yield per day recorded for a minimum periods of 3 days and duly authenticated.
- ii. To also support with detail health status, vaccination record, last calving date etc duly certified by a registered **Veterinary Practitioner**.
- iii. The cows to be supplied should have valid insurance cover for not less than 3 (three) months on the date of supply.
- iv. Bidder should declare the number of cow available at their possession with detail history as mentioned in (i) above.

## **3. ELIGIBILITY CRITERIA:**

Bidder intending to bid shall fulfil the following eligibility criteria:

- a. Shall be an institution, corporate house, registered society/NGO, recognized Firm/Farms which have minimum five year of experience in rearing and supplying of cows of similar nature to State Government/Organization of Government of India/etc.
- b. Should have proven financial services capability, particularly in financing programmes/projects.
- c. Proof of Financial Status in the form of balance sheet/ITR.

## **4. OUTPUTS:**

The selected Bidder is expected to:

- i. Propose a draft work-plan within 15 working days of the assignment in consultation with the Directorate. The draft work-plan should include the plan of Action to undertake the assigned task for supply of Cows to different location as specified.
- ii. Any other information deemed proper on the part of the Bidder.

## **5. BIDDING PROCEDURE:**

- i. The Bidder qualifying the above criterion shall submit the bids in two separate sealed envelops.

- ii. Sealed **Envelop (A)** would include **Technical Bid** and **EMD** (Earnest Money Deposit) along with detail declaration as per **Annexure-II** and also a brief history/background of their Organization/Firm.
- iii. Sealed **Envelop (B)** would include the **Price Bid** as per **Annexure-III**

#### **6. Period of Validity of Bids:**

- i. Validity of Bids shall be 18 months after the date of bid opening. A bid valid for a shorter period shall be rejected by the Directorate of Dairy Development, A.H. & Veterinary Department as non-responsive.
- ii. In exceptional circumstances, the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya may solicit the Bidder's consent to an extension of the period of validity. The request and the responses there to shall be made in writing. The earnest money provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Earnest money. A Bidder granting the request will not be permitted to modify its bid condition.

#### **7. Earnest Money Deposit (EMD):**

- i. The Bidder shall furnish, as a part of its bid, Earnest Money of ₹ 1.00 lakh for general category bidder & ₹ 0.50 lakh in case of ST/SC bidder.
- ii. The earnest money is required to protect the Directorate of Dairy Development, A.H. & Veterinary Department, against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- iii. The earnest money shall be in the form of Demand Draft pledged in favour of the Directorate of Dairy Development, A.H. & Veterinary Department payable at Shillong.
- iv. Any bid not accompanied by Earnest Money will be rejected.
- v. Unsuccessful Bidder's Earnest Money will be discharged or returned as promptly as possible as but not later than 90 days.
- vi. The successful Bidder's Earnest Money will be released upon the Bidder signing the contract.
- vii. The Earnest Money may be forfeited :-
  - a) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the bid form; or
  - b) In case of successful Bidder, fails to sign the contract.

## 8. Terms & Condition:

- i. The Bidders must have minimum 5 years experience in the field of supplying animals.
- ii. The rates quoted should be valid for a period of at least 18 months from the date of opening of bids.
- iii. The rate should be quoted F.O.R. Mawmerang, South West Khasi Hills, Meghalaya.
- iv. A health certificate from registered veterinary practitioner/competent authority should be enclosed for each animal.
- v. Test report on Brucellosis should also be enclosed against each cow. Random test will be conducted at the spot to confirm Brucellosis free.
- vi. The Animals should be supplied at convenient intervals as required by the Department and supply of animals should be affected within 20 days from the date of receipt of every supply order.
- vii. Milk yield will be verified by the technical team appointed by Department of A.H. & Veterinary Department at the place where animals will be supplied and for a period of 2-3 days. **Appointed supplier** will facilitate arrangement of feed and fodder supplies along with water at the delivery point till milk measurement is completed.
- viii. All the laws related to transport etc should be followed as per the guidelines of **CPCSEA (The Committee for the purpose of Control and supervision of Experiments on Animals) and Government of India.**
- ix. The animals will be quarantined and if any diseases animals are detected, the Supplier will remove such animals from the department's premises at his own cost.
- x. Any loss of animals due to sickness/death during transport will have to be the sole responsibility of the bidder.

## 9. Award Criteria:

- i. The Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya will award the contract to the successful Bidder (L1) whose bid has been determined to be substantially responsive and finalized based on the suitability with reference to the prescribed criteria and competitiveness of the price quoted provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

However, if the terms and conditions are not found as per the prescribed norms, the claim of the lowest quote (L1) will be ignored.

- ii. In case of Successful Non-Tribal bidder, they will have to produce trading license from Khasi Hills Autonomous District Council, Shillong.

**10. The Directorate of Dairy Development, A.H. & Veterinary Department - Right to vary number of animals at the time of award:**

The Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya reserves the right at the time of contract award to increase or decrease the number of animals originally specified in the scheduled of requirements without any charge in unit price or other terms and conditions.

**11. The Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya Right to accept any Bid and to reject any or all Bids :**

The Director of Dairy Development, A.H. & Veterinary Department, Meghalaya reserves the right to accept or reject any bid, and to annul bid process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Directorate of Dairy Development's action.

**12. Notification of award**

- i. Prior to the expiration of the period of bid validity, the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya will notify the successful (L1) Bidder in writing by registered letter or by email, to be confirmed in writing by registered letter, that its bid has been accepted.
- ii. The notification of award will constitute the formation of the contract.
- iii. Upon the successful Bidder's furnishing of the contract the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya will promptly notify each unsuccessful Bidder and will discharge its Earnest Money.

**13. Signing of Contract**

The supplier, on award of the contract should execute an agreement with Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya on non-judicial stamp paper of ₹ 100/- (Rupees one hundred) at the expense of the supplier incorporating the **terms and conditions**.

#### **14. Security Money**

- i. Within 15 days of receipt of the Notification of contract award, the successful bidder shall furnish to the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya the Security Deposit at the rate of 2% of the value of supply order.
- ii. The Security Deposit shall be in one of the following forms: (a) Bank Guarantee, issued by a reputable bank or a Demand Draft payable to The Director of Dairy Development, Meghalaya, Shillong.

The proceeds of the Security Deposit shall be payable to the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya as compensation for any loss resulting from the Supplier's failure to complete the obligations under the contract.

- v. Failure of the successful Bidder (L1) to sign the contract and/or furnish the Security Deposit shall constitute sufficient grounds for the annulment of the award and forfeiture of the Earnest Money, in which event the Directorate of Dairy Development may make the award to the next lowest evaluated Bidder (L2) or call for new bids.
- vi. The Security Deposit will be released by the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya and returned to the Supplier not later than 90 days following the date of completion of the Supplier's performance obligations under the contract.

#### **15. PENALTY CLAUSE**

For non-performance/delayed performance, the following penalties may be imposed on the successful bidder:

- (i) Forfeiture of Security Deposit.
- (ii) Deduction of 5% of fees for each week of delay.

#### **16. Resolution of Disputes**

- i. The Directorate of Dairy Development, A.H. & Veterinary Department and the agency/Firm shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in



connection with the contract, failing which either party may approach a competent court having jurisdiction to resolve the dispute. In this connection with Notice Inviting Tender (NIT), cases have to be filed in a court in Shillong.

- ii. For resolution of disputes, appropriate legal action shall be initiated in consultation with Law Department, Government of Meghalaya. Relevant sections of Indian laws as amended from time to time shall be applicable and binding on the bidder.

**17. Standards:**

The services provided under this contract shall conform to the standards mentioned in the Technical Specifications.

**18. Transportation:**

The transportation cost of cow to be mentioned clearly as per F.O.R. holding area mentioned in 8 (viii)

**19. Payment :**

- a. No advance payment shall be made by the Department to the awardee.
- b. For bids denominated In Indian Rupees, the payment shall be made through Cheque/Demand Draft by the Department only after the Provisional Acceptance Certificate (PAC) is received duly certified that the animals has been received in good condition as per the specification.

**20. Taxes and Duties**


The supplier shall be entirely responsible for all taxes and duties etc, incurred until completion of the contract.

**21. Acceptance:**

Acceptance both provisional and final regarding the bid will be by the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya or his authorized representative.

## **22. AMENDMENT TO NIT :**

At any time prior to the last date of receipt of bids of the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the EOI document by an amendment. In order to provide prospective bidder reasonable time in which to take the amendment into account in preparing their bids, the Directorate of Dairy Development, A.H. & Veterinary Department, Meghalaya may at its discretion, extend the last date for receipt of bids and/or make other changes in the requirements set out in the invitation to EOI.



**Director of Dairy Development  
A.H. & Veterinary Department  
Meghalaya, Shillong**

## ANNEXURE - I

### Specification for Cattle

Sl.No	Characteristic	Details Specification
1.	Age	Between 3 year to 4 ½ years
2.	Sex	Female
3.	Breed	High Yielding Indian Breed: <b>Sahiwal/Tharparkar/Red Sindhi (√)</b> (Preference will be given to vendors providing verifiable AI records for animal)
4.	Color	Specify
5.	Lactation	1 <sup>st</sup> lactation
6.	Milk Yield	
7.	Quality of milk	Fat percentage more than <u>4.5% Fat</u> SNF percentage more than <u>8.5% SNF</u>
8.	Health	Good health
9.	Disease status	Apparently free from contagious and infectious diseases(certification of fitness required + Brucellosis test)
10.	Vaccination Status	<b>Must be vaccinated against FMD/HS/BQ</b>
11.	Genetic Character	<b>Enclose Genetic Stabilisation Report</b>

**ANNEXURE - II**

**Technical Bid for Supply of Milch Cow of  
High Yielding Breed**

(To be filled and submitted by the Bidder)

<b>SI. No</b>	<b>Particular</b>	<b>To be filled in by the bidder</b>
1.	Name & Address of the Bidder/Supplier	
2.	Telephone Nos. / Fax No./ E-mail / website	
3.	Date of establishment of the agency/firm	
4.	Registration Number under the Gal Act if Any (Please attach required certificate)	
5.	Specifications and number of cattle/dairy Animals	
6.	PAN/TIN No	
7.	Earnest Money Deposit (EMD) submitted	YES / NO
8.	EMD details DD No. Date Drawn on Bank For Rs	
9.	Proof of financial status of the agency in form of balance sheet/ITR	

***Note : It is mandatory to attach the attested copy of required certificates/proof with above information.***

**Date & Place**

**(Name & Seal of the authorized signatory of the agency)**

ANNEXURE - III

**Price Bid for Supply of Milch Cow of  
High Yielding Indian Breed**

(To be filled and submitted separately by the Bidder for each breed of cow)

**Name & Address of the bidder/firm**

**Breed : Sahiwal/ Tharpakar/ Red Sindhi**

Sl. No	Breed	Age of Cow	Minimum Milk Yield per day	Rate/Animal (Words)	Rate/Animal (Figure)
1.	Sahiwal				
2.	Tharparkar				
3.	Red Sindhi				
4.	i. Tax (if any) ii. Transportation FOR holding area (mention the holding area) iii. Additional costs if any				
5.	Remarks if any				

**Date & Place**

**(Name & Seal of the authorized signatory of the agency)**